

TRADE SUPPLIER APPRENTICESHIP



DURATION
12-15 months



AREA OF THE BUSINESS
Branches/Stores/Sales Offices



QUALIFICATION
Level 2 Apprenticeship, equivalent to 5 GCSE Passes



ENTRY REQUIREMENTS
Colleagues on a permanent contract, working within a Branch or Store environment and must not already hold a Level 2 qualification or above in Trade



WHO IS THIS PROGRAMME FOR?
New colleagues looking to improve their knowledge in a customer facing role or existing colleagues looking to develop their sales and service skills further.

Individuals on this programme learn how to deliver a positive customer experience, drive sales performance and build their product knowledge. They gain skills in time management, communication, effective use of technology, team working and many more.

The programme is designed to support business strategy, vision and values while building an experienced and high performing team to deliver the results.

THE PROGRAMME

L2 BMF Trade Supplier



Timescale: 12-15 months

Entry Criteria: no prior work experience required



The programme is separated into 3 learning levels, Foundation, Intermediate and Advanced. Each level will cover the below topics;

1. **Business and Customer**
2. **Product and Safety**
3. **Apprenticeship Skills and Behaviours**

WHAT WILL THE LEARNING LOOK LIKE?

We're focused on making the learning experience engaging for the apprentice and sector relevant. The apprentice will build on their knowledge, skills and behaviours a number of different ways, including:



Webinars to share knowledge and develop skills. The webinars are supported by subject specialists and a great opportunity for networking with other BMF members.



A dedicated Apprentice coach will support the apprentice and their line manager during the programme, They will be in regular contact to monitor success and review an individualised learning plan.



Personal development planning is key to the programme and will ensure the learner has clear goals to meet their development needs and future career aspirations.



Technology will be used during the apprenticeship for research, completing e-learning, capturing evidence of learning and attending webinars.



Subject experts within the workplace will be key to building knowledge, skills and behaviours. They play a vital role in providing feedback while on the programme.

WHAT COULD THE FUTURE LOOK LIKE?

This programme will equip apprentices with the skills they need to be an expert within their job role. They will be applying their learning in the branch to drive customer engagement, business performance and share product knowledge with their colleagues.

Successful completion of this programme could support future development. There are opportunities to apply for other apprenticeships, for example the Level 3 Team Leader programme.

HOW TO APPLY?

Contact kerry.wilson@bmf.org.uk with your name, contact number and email address.